## CLERK'S OFFICE

### **ELECTIONS**

The Clerk maintains Township voter records, conducts elections and manages all associated tasks. Anyone interested in becoming an Election Inspector should speak to the Clerk or send an email to hagarclerk@gmail.com.

### **BURN PERMITS**

A free permit is required to burn paper; cardboard; dry leaves; brush and clean, untreated wood. Permits are valid for four (4) consecutive days. Available in-person or by calling 269.849.0455.

### **RUMMAGE SALE PERMITS**

Two (2) rummage sales (3 consecutive days each) per Township address are allowed each calendar year. Obtain a free permit by visiting the Clerk's Office.

### FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

The Clerk processes all Freedom of Information Act (FOIA) requests. Inquiries must be made in writing and reasonably describe the records being sought. **NOTE:** Large requests may incur processing and printing fees.

### **CEMETERIES**

Hagar Township owns and maintains three (3) local cemeteries:

- CURTIS CEMETERY | 4300 COLOMA ROAD
- LAKESHORE CEMETERY | 2901 3299 EAMON ROAD
- HARRIS CEMETERY | 5750 RIVERSIDE ROAD

Lots are available at Lakeshore and Harris. For information, contact the Clerk's Office at 269.849.0455 or hagarclerk@gmail.com

The Clerk and Treasurer's Offices are open to serve Township residents during regular business hours:

> MONDAY - FRIDAY 9:00 A.M. - 1:00 P.M. FRIDAY 2:00 P.M. - 5:00 P.M.

## TREASURER'S OFFICE

### TAX COLLECTION

The Treasurer's Office issues summer and winter property tax bills. Payment accepted by mail, in-person or online via POINT & PAY (fees apply).

### TAX BILL CHANGES OF ADDRESS

To change where a tax bill should be mailed, send a written request to: HAGAR TOWNSHIP TREASURER | P.O. BOX 87 | RIVERSIDE, MI 49084

### **LANDFILL PASSES**

Free landfill passes are available (in-person) from the Treasurer's Office between 04/01 and 10/31. LIMIT ONE (1) PER RESIDENCE/PER YEAR.

### **DOG LICENSES**

Available to Hagar Township residents from December through February with proof of vaccination and completed application from Berrien County Animal Control (berriencounty.org/230/Dog-Licenses). Fees are based on the type of license (1 year or 3 year) and the animal's reproductive status.

NOTES				

## **2023 – 2024 NEWSLETTER**



3900 RIVERSIDE ROAD **BENTON HARBOR, MI 49022**  **PO BOX 87** RIVERSIDE, MI 49084

## **TOWNSHIP HALL HOURS**

MONDAY - FRIDAY 9:00 A.M. - 1:00 P.M. FRIDAY 2:00 P.M. - 5:00 P.M.

(Hagar Township follows the Berrien County Courthouse holiday calendar)

All elected officials, appointees and support staff are part-time. Please call Township Hall to speak with them directly or to leave a message.

The Township Supervisor is available to meet with Township residents any day of the week. Contact him at the mobile phone number listed below.

TOWNSHIP SUPERVISOR	Izzy DiMaggio 269.449.3628		
TOWNSHIP CLERK	Tom Allen		
TOWNSHIP TREASURER	Kim LaSata		
TRUSTEE	Peter Colovos		
TRUSTEE	Andrew Ulleg		
DEPUTY CLERK	Teresa McCain		
DEPUTY TREASURER	Kay Ohst		
ASSESSOR	Angela Story 269.207.2590		
BUILDING INSPECTOR & ZONING ADMINISTRATOR	Butch Kelley 269.208.6534		
ASSISTANT BUILDING INSPECTOR	Mark Fardello 269.861.6029		
MAINTENANCE SUPERVISOR	Ken Bates		
ENFORCEMENT OFFICER	William Tucker 269.326.6154		
PLANNING COMMISSION	Fred Koenigshof – Chair Elaine Theisen – Secretary Lee Labay Richard O'Leary Andrew Ulleg		
ZONING BOARD OF APPEALS	Fred Koenigshof – Chair Mark Toncray – Secretary Brian Conrad Susan Herrmann Robert Schroeder		

Hagar Twp Newsletter (Rev. 11/2023)

## **BOARDS**

### **TOWNSHIP BOARD**

The Hagar Township Board meets on the second Monday of each month at 7:00 p.m. All meetings are open to the public in accordance with the **MICHIGAN OPEN MEETINGS ACT (OMA).** The agenda is available for review at Township Hall on the Friday before the meeting. The supervisor encourages and permits an open dialog on agenda items during each meeting.

### PLANNING COMMISSION

The Planning Commission is responsible for reviewing and approving development plans for compliance with Hagar Township ordinances or, in some instances, making recommendations to the Township Board. The Chair of the Planning Commission is also the Chair of the Zoning Board of Appeals. The Planning Commission meets at 7:00 p.m. on the first Tuesday of each month at Township Hall.

### **ZONING BOARD OF APPEALS (ZBA)**

A quasi-judicial board that reviews variance and special use applications. It works with the building inspector to review zoning exceptions. The ZONING Board of Appeals meets as-needed, but not less than once per calendar quarter on the third Monday of January, April, July and October. Meetings begin at 7:00 p.m. at Township Hall.

### **DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**

Hagar Township created the Downtown Development Authority (DDA) district to promote economic development in the Riverside community. The DDA operates through a millage fund. Board members meet as-needed on the first Monday of January, April, July and October. Meetings begin at 7:00 p.m. at Township Hall.

### **BOARD OF REVIEW (BOR)**

A judicial review board that meets every March at Hagar Township Hall to hear appeals to assessment decisions. Property owners who feel that their assessed value is in error or unjust can plead their case in-person or in writing.

### **CONSTRUCTION BOARD OF APPEALS**

A judicial review board working with the building inspector to hear appeals to building code violations on an as-needed basis.

# HAGAR TOWNSHIP COMMUNITY VISION

To build upon our history as a rural farming community while improving and preserving the natural beauty of our woodlands, beaches and parks. We strive to provide quality housing for residents while attracting light industry and commerce. This makes the community of Hagar Township a welcome and enviable place to live, work, raise a family and enjoy retirement.

## **SERVICES**

### **BUILDING PERMITS**

Required for all new construction, renovations or demolitions (there is no charge for a demolition permit). For more information or to make an appointment, call **BUTCH KELLEY** at **269.209.6534** (wireless).

### **ASSESSOR**

Responsible for establishing assessments on all taxable property in Hagar Township for the equitable distribution of property tax in accordance with the Michigan General Property Tax Act.

The Assessor creates the annual assessment roll; maintains property cards, ownership records, property descriptions and parcel maps; processes personal property statements and inspects existing property and new construction.

Contact **ANGELA STORY** at **269.207.2590** or **hagarassessor@gmail.com** with assessing questions. The Assessor's Office is open every Friday.

**LAND DIVISION** applications are available from the Assessor. in accordance with Michigan's Land Division Act and Hagar Township's land division ordinance, prior assessor approval is required before any land is divided.

### **NORTH BERRIEN SENIOR CENTER**

The North Berrien Senior Center (6648 Ryno Rd in Coloma) has been serving the 60+ community since 1976. It serves the cities of Coloma and Watervliet and the townships of Bainbridge, Coloma, Hagar and Watervliet. The center is funded by a Berrien County millage, the Older Americans Act (Title III) and private donations. All local programs and services are free. For more information, call **269.468.3366** or visit **northberrienseniorcenter.org**.

MONDAY-THURSDAY 8:00 A.M. - 4:00 P.M. FRIDAY 8:00 A.M. - 3:00 P.M.

### **NORTH BERRIEN FIRE RESCUE**

Provides fire protection and rescue services in Hagar Township, Coloma Township and Coloma City. If you have a non-emergency issue or are interested in serving in the department, call **269.849.3409**, send an email to **nbfrfirechief@gmail.com** or visit **nbfr.org**.

### **EMERGENCY RESPONSE**

Hagar Township has contracted with **MEDIC 1 AMBULANCE** to provide fulltime, emergency ambulance service. For non-emergency inquiries, call **269.925.2143** or visit **medic1ambulance.org**.

**GREAT LAKES RESCUE** provides emergency first responder service for Hagar Township. Visit **greatlakesrescue.org** for more information.

### 911

A county-wide telephone system for summoning fire, ambulance and police services in emergency situations. **DIAL 911** and explain the nature and location of the emergency.

Residents should affix 3"- 4" reflective address numbers to both sides of roadside mailboxes to make it easier to find homes at night.

## **PARKS**

### PARK HOURS — SUNRISE TO 11:00 P.M.

Dogs Must Be Leashed • No Alcohol • No Littering • No Camping No Glass Bottles • No Open Fires • No Horses

Dumping of household garbage is prohibited.

Parking is free. No after hours or overnight parking. Cars parked in no parking areas, on roadways or after hours will be ticketed and/or towed at the owner's expense.

### **HAGAR PARK | 5440 M-63**

This dog-friendly park in the Lake Michigan Beach area offers paved parking, portable toilets, a wooden walkway and stairs to the the beach, a shaded picnic area with metal grills, playground equipment and a bag dispenser for dog waste. Parking along M-63 is prohibited. All park rules are strictly enforced.

### **ROADSIDE PARK | 6930 BLUE STAR HIGHWAY**

Located on Blue Star Highway just south of the Van Buren County line, this natural dune park has a dog-friendly beach, limited roadside gravel parking, portable toilets and a bag dispenser for dog waste. **PARKING ALONG BLUE STAR HIGHWAY IS PROHIBITED**. All park rules are strictly enforced.

### **MOMANY FAMILY PARK | 4550 MOMANY ROAD**

### BASEBALL AND SOFTBALL

This park has two (2) baseball fields, picnic building with equipment storage, playground and parking. Contact Township Hall at **269.849-0455** for information on scheduling games.

### **DOG PARK**

A large fenced-in area allows your dog to run free without a leash. Leashes are required outside of the fence. Please clean up after your pet. A dog waste bag dispenser and waste receptacle is available for your convenience.

### RIVERSIDE PARK/KAYAK LAUNCH | 3510 COLOMA ROAD

A bi-level park just east of Exit 4 off I-196 featuring a picnic pavilion, tables, grills, vault toilets and a 90 foot drop to a combined kayak launch and fishing platform. ADA compliant with asphalt paving and security lighting.

**NOTE:** Riverside Kayak Park is best utilized as a takeout-only point from upstream locations unless paddlers have advanced skills.

### CHILDREN'S PARK | 3871 RIVERSIDE ROAD

Located across from Township Hall, this park was donated by the Monte Family as a place for children to play in downtown Riverside.

### RIVERSIDE RETREAT | 3902 RIVERSIDE ROAD

This small pavilion picnic area near Township Hall opened in 2023. It was made possible by the Downtown Development Authority (DDA).